

CDSL DIS BOOK MISPLACE LETTER FORMAT.

Date : __/__/____

To,
DP Department,
InCred Capital Wealth Portfolio Managers Pvt Ltd.
 3rd Floor, B Wing, Kaledonia Building,
 Sahar Road, Andheri (E),
 Mumbai – 400069.

Sub: Kindly issue a new Delivery Instruction Slip booklet for Demat Account no: **12091000-** _____

Dear Sir,

Kindly issue a new Delivery Instruction Slip booklet for my above mentioned Demat Account.

The Slip Booklet issued to me earlier has either, not been received / has been misplaced. Hence am requesting you to send me another Delivery Instruction Slip booklet on basis of this letter.

I/We also understand that the unused Delivery Instruction Slips of the earlier DIS Book issued to me/us, which is misplaced, will stand cancelled in your system and no further instruction slips will be issued even if the earlier issued DIS Book is found.

You are requested to hand over the new Delivery Instruction Slips booklet to me (Sole Holder) / _____, who is one of the joint holders of the aforesaid account. Kindly find enclosed herewith copy of my/_____’s proof of identity.

Thanks,
 Yours sincerely,

	First/Sole Holder	Second Holder	Third Holder
Name			
Signature			